



Vilnius, **26. 11. 2018**
EIGE/rI D/2018/ *FFD*

**Subject: Ex-ante publicity notice for procurement procedure (€15 000.01-
€ 60 000.00) The delivery of office chairs**

Reference number: EIGE/2018/ADM/17

Description of the contract

The European Institute for Gender Equality (EIGE) envisages awarding a low-value contract for the delivery of office chairs.

Description of the requested services

EIGE is intending to replace existing office chairs with new, more ergonomic units. The contractor will have to deliver new office chairs to EIGE and take the old ones for recycling. The estimated amount is 50 chairs.

Description of the procedure

This ex-ante publicity is the first stage of the negotiated procurement procedure through which EIGE may award the above-mentioned contract.

All parties interested in providing the services described above should express their interest 400 words maximum, by e-mail, to **procurement@eige.europa.eu** with the subject reference: **EIGE/2018/ADM/17, by the fifteenth day from the publication date of this notice.**

Economic operators who do not express their interest before the deadline and to the address above will not be invited to submit an offer. The latter restriction will not apply to the minimum three economic operators directly invited by EIGE.

Tender documents will be sent by e-mail.

This publication constitutes no obligation for EIGE to launch the mentioned procurement procedure.

We look forward to receiving your declaration of interest.